

## Complaints and Suggestions

All NSET staff, board members, and affiliates are obligated to report any concerns or suspicions of any forms of harassment, abuse, exploitation, corruption, illegal, unethical and unacceptable behaviors which is against the NSET core values and policies involving NSET staff, board members, affiliates, partners, program participants, suppliers, service providers or aid workers associated with another organization. The concern may be a result of witnessing the incident, being told of it, or being the object of it.

Complaints and suggestions should be made through:

**Telephone:** 015591000

**Email ID:** [safeguarding@nset.org.np](mailto:safeguarding@nset.org.np)

**Suggestion Box:** NSET has installed a suggestion box at NSET head office premises, and anyone can provide complaints and suggestions at NSET Suggestion Box.

**Written Complaint:** Complaints and suggestions can be posted to NSET:

National Society for Earthquake Technology Nepal (**NSET**)

House 65, CR-13, Sainbu Awas, Bhainsepati, Lalitpur Metropolitan-25, Nepal

**Directly contact with below mentioned NSET safeguarding Officer:** Niva Upreti  
(Safeguarding Lead)